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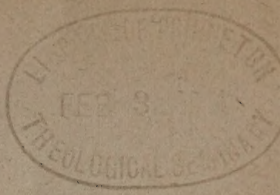

*Some Source Materials*
*From Government Agencies*
*On*

# WARTIME CONSUMER EDUCATION

*For Use by Administrators and Teachers in Elementary and Secondary Schools*

Leaflet No. 67

*Federal Security Agency*
*U. S. OFFICE OF EDUCATION*

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# Leaflet Number 67

*Federal Security Agency . . . . . PAUL V. McNUTT, Administrator*
*U. S. OFFICE OF EDUCATION . . JOHN W. STUDEBAKER, Commissioner*

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*Superintendent of Documents*
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# Some Source Materials from Government Agencies

*on*

## WARTIME CONSUMER EDUCATION

BULLETINS AND PAMPHLETS ISSUED BY SEVERAL GOVERNMENT AGENCIES WHICH ARE OF INTEREST TO THE CONSUMER in wartime are listed here under the name of the department primarily responsible for them and may be secured by addressing the issuing agency. Where a price is indicated, the request with remittance should be addressed to the Superintendent of Documents, Washington, D. C., unless it is otherwise specified in the bibliography. In ordering directly from an agency, it is advisable to give the full address; for example, to secure a copy of *A Fruit and Vegetable Buying Guide for Consumers,* Misc. Pub. No. 167, order from Food Distribution Administration, War Food Administration, United States Department of Agriculture, Washington, D. C.

## WAR AGENCIES

### *Office of Civilian Defense (OCD)*

*You and the War.* 1943. 30 p. Describes jobs that every willing American can do for Victory.

*What Can I Do?* 1942. 48 p. The Citizen's Handbook for War.

### *Office of Defense Transportation (ODT)*

*America's Trucks—Keep 'Em Rolling.* June 1942. 14 p. A guide to a definite and systematic plan for truck and tire conservation.

*Conservation of Vital War Transportation.* May 1942. 35 p. An outline of procedure and methods for the conservation of existing public and private transportation facilities. Discusses staggering of hours, car sharing, and community organization for those programs.

*Copy Platform, Bus and Railway Campaign Discouraging Unnecessary Passenger Travel.* November 1942. 16 p. Discusses public intercity transportation situation, reasons for curtailment of nonessential travel, and ways in which such travel may be discouraged.

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The ODT has a large number of releases and posters on various phases of its program which may be secured by writing directly to the Office.

## *Office of Price Administration (OPA)*

*OPA Bulletin for Schools and Colleges.* 16 p. Issued occasionally by the Educational Services Branch of the Office of Price Administration. Deals with the part schools and colleges play in the program of price control, rationing, and rent control.

*The OPA Program to Assure the Necessities of Life in Wartime Through Rationing, Price Control, Rent Control.* Educational Services Branch. June 1943. Chart (size 28" x 40") showing various facts about the what, why, and how of rationing.

*Quarterly Reports of the Price Administrator.* Reviews OPA's economic stabilization and rationing operations during the quarter.

*Rent Control (Holds Down Living Costs . . .).* August 1943. 4 p. What tenants and landlords in areas under Federal rent control must know. Includes questions and answers.

*Selected References on Price Control, Rent Control, and Rationing.* Educational Services Branch, Department of Information. June 1943. 6 p. (Mimeo.) References suitable for secondary students are starred.

*Your Part in Holding the Line.* Department of Information. July 1943. 4 p. Explains the community price program and price panels. Contains a picture story on how to keep the food bill down.

## *War Production Board (WPB)*

### *Salvage Division, General Salvage Branch*

School administrators and teachers are urged to keep in touch with the volunteer salvage committees in their communities. There are 15,000 of these throughout the country. Salvage needs change from time to time and up-to-the-minute information on critical materials needed can be obtained from these committees.

*We Can't Let 'Em Fight With Bare Hands.* 1943. 23 p. A handbook of salvage operations in 1943. Presents in concise form answers to many questions that are asked regarding the collection of waste materials.

*Your School Can Salvage for Victory.* October 1943. 20 p. A handbook of suggestions for superintendents, principals and teachers for organizing salvage activities of schools with statements of the need for salvaging iron and steel scrap, tin cans, used fats and paper.

### *Division of Information*

*War Production in 1942.* 21 p. A summary of the accomplishments in 1942 with a statement of the production problems with which we are confronted.

## OTHER GOVERNMENT AGENCIES

### Federal Security Agency

### *U. S. Office of Education*

*The Community Cannery in the School Program.* February 1943. Misc. 30–36. 15 p. (Mimeo.) Suggestions to States on the establishment and operation of community canneries and related educational program. Based on a study of 67 community canneries in Georgia and South Carolina.

*A Distributive Education Program to Meet the Wartime Training Problems of Retailing.* 1942. 36 p. Contains outlines of courses for retail salespersons. Many points of consumer-retailer relations are suggested for discussion. Special emphasis is given to conferences concerning the regulations of the war agencies.

*Education and National Defense Series.* A series of pamphlets containing helpful suggestions to school and community groups for action in the national emergency. Some of those of special interest to those concerned with consumer education include:

*How Rural Youth May Serve.* Pamphlet No. 20. 1942. 34 p.
*Living Democracy in Secondary Schools.* Pamphlet No. 7. 1941. 32 p.
*Non-Government Sources of Information on National Defense.* Pamphlet No. 3 (Multilithed) 1941. 44 p.
*Together We Serve.* Pamphlet No. 24. 1942. 22 p.
*What Democracy Means in the Elementary Schools.* Pamphlet No. 10. 1942. 35 p.
*What the Schools Can Do.* Pamphlet No. 4. 1941. 22 p.

*Education for Victory.* A biweekly publication giving background facts on programs and new regulations of Government agencies affecting education, activities of national associations, ways schools are and can develop wartime programs, etc. A few of the articles on consumer problems include:

*The Battle of Food.* Vol. 1, No. 23. Feb. 1, 1943. p. 25.
*Buying Food Carefully—A War Necessity.* Vol. 1, No. 29. May 1, 1943. p. 1–3.
*Consumer Education—A "Must" for Elementary Schools.* Vol. 2, No. 4. Aug. 16, 1943. p. 4–6, 22.
*Consumer Loan Packets Revised.* Vol. 1, No. 30. May 15, 1943. p. 12.
*Food Conservation—A Cooperative Job for All Teachers and Pupils,* Vol. 2, No. 5, Sept. 1, 1943. p. 6–8.
*Home Economics Programs Emphasize Consumer Education.* Vol. 1, No. 11, Aug. 1, 1942. p. 23.
*How One City Plans for Patriotic Service on the Home Front.* Vol. 1, No. 28, April 15, 1943. p. 5–6.
*Point Rationing—What the Schools Can Do.* Vol. 1, No. 27, April 1, 1943. p. 1–3.
*Reducing Food Waste.* Vol. 1, No. 32. June 15, 1943. p. 7–9.
*The School's Responsibility in Strengthening Consumer Cooperation in the Food Program.* Vol. 1, No. 31, June 1, 1943. p. 13–14.
*Wartime Consumer Education in the High-School Victory Corps.* Vol. 1, No. 23. Feb. 1, 1943. p. 15.

*Family Saving and Spending in Wartime.* Vocational Division Leaflet. No. 1, 1943. 10 p. Suggests ways to make a wartime plan and make it work.

*Farm-Family Living.* Vocational Division Monograph No. 22. 1941. 11 p. Lists aspects of cooperative programs in agriculture and home economics which are important in farm family living, together with suggested procedures in developing joint programs and some bases for evaluating them.

*The Food We live By.* Revised 1943. (NFC–5) 14 p. Written for use by young people interested in conserving their health by studying their own nutrition problems.

*High-School Victory Corps.* Pamphlet No. 1. August 1942. 32 p. Describes objectives of the high-school wartime program which the Victory Corps promotes and suggests a plan of organization of the Victory Corps. Consumer education is dealt with under wartime citizenship and the community services.

*Loan Packets.* The Consumer in Wartime, Nutrition, Victory Gardens, and other topics. Contain source material and other suggestive outlines. Available on loan to schools and other groups for 2-week periods.

*Negro Farm Families Can Feed Themselves.* Vocational Division Leaflet No. 8. 1942. 53 p., illus. A Handbook for Teachers. Suggests ways of discovering the food situation in the community, determining food needs of the family and providing and conserving food for family use.

*Production, Conservation, and Processing of Food for Farm Families.* November 1942. Misc. 2647. 2 p. Suggestions for the development of courses in the rural war production training program.

*Radio Scripts and Transcriptions.* These deal with various aspects of Consumer Education and are available on loan for from 2 to 4 weeks without charge. Catalogs of these can be secured on request.

*Repair, Operation, and Construction of Farm Machinery and Equipment.* July 1942. Misc. 2634. 6 p. Suggestions for the development of a course in the rural war production training program.

*Some Contributions Which Home Economics Education Can Make Through School and Community Programs to the Solution of Problems Families are Facing in the National Emergency.* December 1941. Misc. 2930. 4 p.

*Some Principles of Consumer Education at the Secondary School Level.* Pamphlet No. 94. 1940. 42 p. A report of a conference on consumer education in secondary schools. States fundamental assumptions, methods of organizing consumer education, learning activities, sources of materials, and methods of in-service and pre-service training of teachers.

*Victory Farm Volunteers.* February 1943. 9 p. (Mimeo.) Describes the part nonfarm youth can play in the production of food.

## *Food and Drug Administration*

*Consumer Protection by the U. S. Food and Drug Administration.* April 1940. 3 p. An outline of standards, health guards, labeling information, sanitation, and prohibited deceptions under the Act of 1938.

*Digest of Federal Food, Drug, and Cosmetic Act.* April 1941. 4 p. This pamphlet gives an excellent digest of the Federal food, drug, and cosmetic act.

*Facts About Wartime Food Supply.* 2 p. A mimeographed sheet explaining facts about poisoned foods and false rumors.

*Miscellaneous Publication No. 1.* 1942. 25 p. This booklet gives the plan of organization of the Food and Drug Administration as well as a clear discussion of the provision of the Food, Drug, and Cosmetic Act.

## Federal Trade Commission

*Protection for Consumers.* Reprint November 1937. University of Iowa Journal of Business. 3 p.

*Rules and Regulations under the Wool Products Labeling Act of 1939.* 27 p.

*Trade Practice Rules.* Pamphlets containing industry rules, including informative labeling provisions for many industries representative of which are: Rayon, silk, linen, hosiery, ribbon, uniform, shrinkage of woven cotton, fur, mirror, luggage, paint brush, tuna fish, macaroni.

*Addresses of Special Consumer Interest:*

The F. T. C. Impartial Tribunal for Business and the Consumer. May 26, 1938.
The F. T. C. and the Consumer. Sept. 27, 1938.
F. T. C.—Fiber Identification and Labeling. Jan. 18, 1939.
The F. T. C., Business and the Consumer. Oct. 7, 1940.
F. T. C. Rulings on Fiber Identification of Textile Merchandise. April 5, 1939.
Labeling Under the Wool Products Labeling Act. June 3, 1941.

## U. S. Department of Agriculture

Teachers from secondary schools can secure Department publications through the county agricultural agent's office, the State agricultural college, or by writing direct to the Office of Information, United States Department of Agriculture, Washington, D. C. Publications on pertinent consumer education topics, issued by the State agricultural colleges and the experiment station, may also be obtained by contacting the county agent or by writing direct to the State agricultural college or experiment station. State publications are not available for distribution by the United States Department of Agriculture.

### *Bureau of Agricultural Economics*

*Farm Bookkeeping and the Federal Income Tax.* January 1943. 12 p. Explains the Federal Income Tax requirements and makes suggestions to farmers for arranging and summarizing their business records and filling out the Income Tax forms. A section is devoted to nonfarm receipts and expenditures.

*Farm Land Values and the War.* 1942. 7 p. Reviews the general upsurge in land values during and after the last war and the ills for which this upsurge was eventually responsible. Points out the needs to emphasize the long-run earning power of the land, to keep in mind the risks and uncertainties that may determine or influence future income, and to appreciate the way in which too high land-value levels cut down on the living standards of farm people. Lists the things that farmers can do to contribute greatly to the Nation's stability.

*Farm Parity Prices and the War.* 1942. 7 p. Presents by means of text, charts, and statistical examples, the meaning, background, and definition of parity price. Gives the method of calculation and the parity principle in its relation to the war.

*Farmers and a Stable Economy.* 1942. 10 p. Explains the seven points of the program outlined by the President in his Fireside Chat of April 28, 1942, on Price Control, particularly in their relation to the farmers of the country.

*State and Local Government Finance in Wartime.* 1942. 6 p. Outlines the problems that State and local governments are likely to face in adjusting their policies and programs to wartime measures and probable changes in demands upon budgets and in services rendered.

*War and Farm Work.* May 1942. 21 p. Misc. 492. Prepared from State college publications and from suggestions contributed by farm-management specialists of the Bureau of Agricultural Economics, represents a first step in streamlining our farm jobs to the war.

## *Extension Service—War Food Administration*

*On Shortages of Personnel—Sources of Supply.* National summary of inquiry into changes in the work of farm women and girls caused by war labor shortages. Extension Service Circ. 395. 10 p. November 1942. Gives findings and types of programs and problems with which farm women are requesting help.

*A Selected List of References on Family Financial Planning and Money Management.* Rokahr, November 1939. Ext. Serv. Misc. Pub. 44. 26 p. Publications by State Extension Services are listed under such topics as money management problems of parents and children, business facts and laws, consumer education, purchasing, and credit.

*Selected List of References for Kitchen Planning and Equipment.* Rokahr and Sater. July 1941. Misc. Ext. Pub. 61. 24 p. illus. The selected list, largely State Extension Service publications and research studies, deals with care and use of household equipment.

*Slip Covers for Straight Chairs,* Film Strip No. 592, and *Slip Covers for Upholstered Chairs,* Film Strip No. 591, released October 1940. (RHE; ES) We see how to measure two types of these chairs for amount of material needed; how to select fabric; how to cut, fit, trim, finish; how to make and use patterns. (65 frames 55 cents) To purchase, send order direct to Photo Lab., Inc., 3825 Georgia Avenue NW., Washington, D. C. At the same time, send to the Extension Service, U. S. D. A. a request to authorize the sale, specifying the number and title of each slide film being ordered.

*Some References on Handicrafts.* Morrison and Viemont. 1941. 10 p. An annotated list of books and bulletins covering the subjects of basketry, crocheting, dyeing, etc.

*Streamlining Housework in Wartime.* A selected list of references on time management. 15 p. (Mimeo.) An annotated list of publications from various sources, including the State Extension Service publications for 1942–43; current magazine articles, books and slide films; useful older publications; and research studies in time management.

## *Food Distribution Administration—War Food Administration*

All Food Distribution Administration publications are available from FDA Regional Offices.

*The ABC of Canned Fruit and Vegetable Labeling.* 7 p., illus. Misc. Pub. No. 460. Describes the four quality classes for canned fruits and vegetables and continuous factory inspection.

*Buying Beef by Grade.* Misc. Pub. 392. 8 p. Government grades for beef and a description of what is meant by each. Discusses value of grades and availability of graded meats.

*Check List of Standards for Farm Products Formulated by the Agricultural Marketing Administration.* 11 p. (Mimeo.) Discusses standards for containers and commodities and gives dates standards were recommended, promulgated, and made effective.

*The Consumer and the Standardization of Farm Products.* 22 p. Describes standards used by the Government for various foods, including meats, butter, eggs, fruits, and vegetables. Illustrated with pictures of exhibit panels.

*Consumers' Guide.* Monthly publication containing articles and statistics designed to help consumers buy wisely and economically.

*Consumers' Guide News Letter.* 4 p. Free with subscription to *Consumers' Guide.* A wartime supplement to *Consumers' Guide* rounding up reports from U. S. Government agencies administering programs which affect the consumer.

*Continuous Factory Inspection and Labeling of Canned Fruits and Vegetables in Terms of U. S. Grades—Questions and Answers.* (Mimeo.) Describes Government grading of canned goods processed in factories which maintain continuous inspection by the Food Distribution Administration.

*Democracy Means All of Us.* 30 p. The story of how communities of various sizes can organize to study and meet community needs, particularly with a view toward developing wartime nutrition programs (NFC–6).

*Facts on Food Waste.* 1943. 4 p. (Mimeo.) The amounts, kinds, and sources of food waste and what to do about it.

*A Fruit and Vegetable Buying Guide for Consumers.* 62 p. Misc. Pub. No. 167. A buying guide containing general and specific purchasing suggestions indexed and arranged by individual foods.

*Handbook for Food Demonstrations in Wartime.* 1943. 32 p. Suggests ways of organizing a county or city so that food demonstrations given may meet the needs of the locality. Specific ways of making food demonstrations effective are given and illustrated. Copies may be secured from the Chairman of the State Nutrition Committees or the Regional Food Distribution Office of the Department of Agriculture.

*Handbook of Official United States Standards for Individual Eggs.* 8 p. Marketing, handling, utilization, grading, transportation, and distribution of eggs.

*The National Wartime Nutrition Guide.* July 1943. An 8-panèled folder printed in blue and red on white paper. Lists the common foods in the seven food groups, and foods commonly used not in seven food groups. Suggestions on use of alternate foods and some hints on food conservation.

*Official United States Standards for Grades of Creamery Butter.* Reprint from Federal Register. Vol. VIII, No. 22. Promulgation of standards for grades of creamery butter that shall be employed for the grading and certification of creamery butter by official graders of the U. S. Department of Agriculture.

*Radio Round-Up on Foods.* (Mimeo.) Summary of food distribution orders designed as suggestions for directors of women's radio programs, furnishing current information regarding the food programs of the War Food Administration.

*U. S. Graded and Stamped Meat.* Leaflet No. 122. 6 p., illus. Government grades for beef, lamb and mutton, and veal with charts showing wholesale and retail cuts.

CHARTS (COLORED)

*Diagrams of Wholesale and Retail Cuts of Beef, Lamb, Veal, and Fresh Pork, and Explanation of Grade Designations.* (12" x 16") *Steaks and Roasts from U. S. Government-Graded Beef.* Shows how the grade standards are dependable guides to quality in buying meat. (12" x 16").

*For Health* (size 22" x 28"). Features the basic seven food groups. The groups are presented in wheel form around the symbol of a family group; each group has a different colored background.

*United States Standards for Individual Eggs.* Shows the four basic standards of quality.

Radio. *Consumer Time.* A weekly program presented over NBC, Saturdays, 12:15 to 12:30, Eastern Wartime. Presents wartime facts on a variety of subjects of interest to consumers. A printed card summarizing these facts can be requested each week under the title "Consumer Tips."

## *Food Production Administration—War Food Administration*

*America's Biggest War Plant.* (Agricultural War Information Series, Folder No. 28.) Outlines the big job facing farmers to reach 1943 goals for food and fiber.

*The Americas—Lands of Promise.* (G–116) Issued July 1942. In cooperation with the Office of Foreign Agricultural Relations. Contains a poster-size commodity map of the Americas. Brings out the importance of hemispheric cooperation to promote the welfare of producers and consumers in all the American countries.

*Conservation is a War Weapon.* Leaflet. Gives a description of agricultural conservation practices which boost crop production without depleting the soil.

*Contoured Acres Fight.* 15 p., illus. Depicts the importance of conservation farming for reaching, achieving, and maintaining huge wartime production goals.

*On the Level.* Published in cooperation with Soil Conservation Districts. Illus. Brings out the importance of contour farming for increasing and maintaining farm production.

## *Agricultural Research Administration (ARA)*

### *Bureau of Human Nutrition and Home Economics*

Pamphlets listed here deal with proper use, handling, and care of clothing, food, and household equipment; others stress care of irreplaceable household equipment and conservation of electricity and gas as scarce war materials. Others enable the family shopper to select quickly and intelligently on the basis of quality and usefulness. The market lists tell how families with different amounts of money to spend can plan adequate diets that will meet recommendations for good nutrition made in 1941 by the National Research Council. The recipes for what were "low-cost meals," though published before rationing began, suggest meat alternates and extenders.

Publications listed are free except where price is noted. In ordering free publications, give series number (such as AWI–16) and title. Individuals may receive 10 free bulletins in all. School teachers may receive a total of

100 free bulletins (not more than 5 of any one.) Bulletins are not distributed free direct to students. Order free publications from the Office of Information, United States Department of Agriculture, Washington, D. C., except where noted.

***Clothing and Household Textiles***

*ABC's of mending.* 15 p. (1925 F).
*Buying boy's suits.* 18 p. (1877 F).
*Coat making at home.* 27 p. (1894 F).
*Cotton shirts for men and boys.* 14 p. (1837 F).
*Fabrics and designs for children's clothes.* 23 p. (1778 F).
*Guides for buying sheets, blankets, bath towels.* 28 p. (1765 F).
*Judging fabric quality.* 22 p. (1831 F).
*Make-overs from men's suits.* 8 p. (230 L).
*Mending men's suits.* 24 p. (482 MP).
*Sewing machines: Cleaning and adjusting.* 24 p. (1944 F.)
*Slip covers for furniture.* 26 p. (1873 F).
*Stain removal from fabrics: Home methods.* 30 p. (1474 F).
*Take care of household rubber.* 8 p. (AWI–7).
*Take care of the wool you have.* 4 p. (AWI–26).
*Women's dresses and slips: A buying guide.* 22 p. (1851 F).
*Work clothes for women.* 16 p. (1905 F).

Posters available from the Superintendent of Documents, Washington, D. C.:

*Make your rubber last.* 5 posters. 10 cents the set.

Charts for *loan,* available from Bureau of Human Nutrition and Home Economics, U. S. Department of Agriculture, Washington, D. C.

*Buying boy's suits.* 8 charts (shipping weight: 19 pounds).
*Buying bath towels.* 8 charts (shipping weight: 9 pounds).
*Making a coat.* 17 charts (shipping weight: 25 pounds).
*Slip covers.* 11 charts (shipping weight: 20 pounds).

***Food***

*Canning tomatoes.* 4 p. (AWI–61).
*Cheese in your meals.* 8 p. (AWI–16).
*Cooking with soy flour and grits.* 16 p. (AWI–73).
*Dried beans and peas in wartime meals.* 8 p. (AWI–47).
*Dried fruits in low-cost meals.* 8 p.
*Fats in wartime meals.* 4 p. (AWI–34).
*Fight food waste in the home.* 8 p. (AWI–3).
*Food for growth.* 8 p. (Written for elementary school children.) (AWI–1).
*Green vegetables in wartime meals.* 8 p. (AWI–54).
*Meat for thrifty meals.* 48 p. (1908 F).
*99 ways to share the meat.* 4 p. (AWI–13).
*Oven drying—One way to save victory garden surplus.* 16 p. (AWI–59).
*Potatoes in low-cost meals.* 8 p.
*Poultry cooking.* 33 p. (1888 F).
*Root vegetables in wartime meals.* 8 p. (AWI–39).
*Soybeans for the table.* 6 p. (166 L).
*Three market lists for low-cost meals.* 4 p. Rev. 1942.
*Vitamins from farm to you.* 16 p. (AWI–2).
*Wartime canning of fruits and vegetables.* 16 p. (AWI–41).

Posters available from the Superintendent of Documents, Washington, D. C.:

*Fight food waste in the home.* 10 posters. 25 cents the set.
*Get the good from your food.* 10 posters. 25 cents the set.
*Home canning.* 20 charts (size 14'' x 20''). 50 cents the set.

***Household Equipment***

*Housecleaning management and methods.* 22 p. (1834 F.)
*How to make electric cords last longer.* 8 p. (AWI–20).
*How to make your gas or electric range last longer.* 8 p. (AWI–8).
*How to make your ironing equipment last longer.* 8 p. (AWI–11).
*How to make your refrigerator last longer.* 8 p. (AWI–4).
*How to make your washing machine last longer.* 8 p. (AWI–6).
*Methods and equipment for home laundering.* 40 p. (1497 F).
*Take care of vacuum cleaners and carpet sweepers.* 8 p. (AWI–19)

Posters available from the Superintendent of Documents, Washington, D. C.:

*Make home equipment last longer.* 10 posters. 50 cents the set.
*Repair your electric cords.* 6 posters. 30 cents the set.

***Home Management***

*Be a victory planner in your home.* 6 p.
*Serve on the farm home front.* 6 p. (AWI–17).

***Studies of Consumption, Family Income, Expenditures, and Budgets***

*Consumer purchases study (1935–36).* 22 volumes, for sale by Superintendent of Documents, Washington, D. C.
*Farm series on family income and expenditures,* (4 vols.)
*Series on specific goods and services, such as food, clothing, housing, medical care, automobile, etc.* (13 vols.)
*Urban and village series on family income and expenditures.* (5 vols.)
*Factors to be considered in preparing minimum-wage budgets for women.* 46 p. 10 cents. (Superintendent of Documents. 324 MP).
*Family spending and saving as related to age of wife and age and number of children.* 126 p. (489 MP).
*Rural family spending and saving in wartime* (1941–42). 163 p. (520 MP).

## U. S. Department of Commerce

### *Bureau of Foreign and Domestic Commerce*

*Community Wartime Business Clinics.* 1942. 10 p. Describes how to organize a local clinic for better understanding of wartime business problems, where to secure speakers, and what topics might be profitably discussed. Federal war agencies such as WPB, OPA, and ODT take part in the community clinics, depending upon the subjects under discussion.

*Small Town Manual for Community Action.* 1942. 46 p. Part I explains "how you can win the war at home" giving suggestions for community mobilization and sample problems that might be tackled. Part II indicates "how you can improve business in your town" and includes a wide range of ideas for analyzing a community's assets and liabilities. Check lists are conveniently provided for such an analysis.

## U. S. Department of Labor

### *Bureau of Labor statistics—Prices and Cost of Living Branch*

Mimeographed releases are issued monthly on cost of living and retail prices on many items in several large cities. In addition, current articles on costs of living appear frequently in the *Monthly Labor Review* and mimeographed reports are available of studies of costs and controls of commodities in World War I.

## U. S. Treasury Department

### *War Savings Staff, Education Section*

*Dimes Can Help Win the War.* February 1942. 16 p. Material for talks on War Savings. Prepared for the use of 4–H Clubs and other organizations.

*Handbook of War Savings School Assembly Programs.* January 1943. 80 p. Five tested War Savings plays for schools of different grade levels. Suggestions for effective assembly programs and radio scripts, as well as lists of available plays, movies, and scripts.

*Historical Posters.* January 1943. Four small colored posters depicting historical incidents and characters with captions relating their deeds and sayings to the sacrifices demanded of present-day Americans.

*Junk.* February 1942. 15 p. A photographic pamphlet relating savings and salvage, for grades 4 to 8.

*One Hundred Billion Dollars for War.* By Mabel Newcomer. 9 p. (Mimeo.) Prepared for the War Savings Staff by a Professor of Economics at Vassar College and explains the Government's fiscal program and the people's part in it.

*Schools-At-War, a War Savings News Bulletin for Teachers.* Published periodically to assist teachers in the classroom study of War Savings and in school sales plans.

*Schools at War—Handbook of Suggestions for School Administrators.* 1944. 32 p. Suggests emphases in the school program in relation to war savings stamps and bonds.

*Wall Charts.* December 1942. Picturing a number of items of military equipment and their cost in terms of War Savings Bonds and Stamps.

# WARTIME CONSUMER EDUCATION

FEDERAL SECURITY AGENCY
U. S. OFFICE OF EDUCATION
WASHINGTON, D. C.

OFFICIAL BUSINESS

PENALTY FOR PRIVATE USE TO
AVOID PAYMENT OF POSTAGE, $300